



Annual General Meeting
4 October 2019
Church of Christ, 66 Blakeley Rd Castlemaine

Minutes of Annual General Meeting 4 October 2019 (to be confirmed at the next Annual General Meeting)

Item
<p>1. President Phil Fletcher in the Chair The Chair opened the meeting at 10:04am and welcomed Members to the 31st Annual General Meeting.</p>
<p>2. Apologies The Chair reminded members present of the necessity to sign the Members' Register. Apologies were received from Marie Twyford, Heather Spicer, Robyn Yeoman, Brian Sertori, Liz Citroen, Lou Citroen, Elizabeth Eager, Jo Thompson, Eva Haarbarger, Barbara Bunton, Margaret Harris. Further apologies noted in the Attendance Book: Christobel Comerford, Eileen Park, Veronica Hurley, Barbara Maund, Bronwen Stephens, Rosemary Turner, Sue Turner, John Waldie, Dianne Thomson. There were no apologies from the floor.</p>
<p>3. Proxies The Chair asked if anyone was holding proxies: Anet McDonald proxy for Jo Thompson.</p>
<p>4. Adoption of Minutes of the 2018 Annual General Meeting Copies of the Minutes had been circulated to members electronically, by post and in hard copy at the meeting. Trevor Lloyd: I move that the Minutes as circulated be adopted Seconded: Carol Dorman Carried</p>
<p>5. Presentation of Annual Report for 2019 The Chair summarised the contents of the Annual Report. Janet Cropley: I move that the Annual Report as circulated be accepted. Seconded: Hans van Gemert Carried</p>
<p>6. Presentation of the Financial Report for the year ended 30 June 2019 In the absence of the Treasurer (recently resigned for personal reasons) and the acting Treasurer (on.U3A business in Melbourne), the Financial Reports were presented by Vice President Trevor Lloyd. Robert Thompson, Member of Institute of Certified Bookkeepers provided a letter to U3A Castlemaine Inc members (included in Financial Report) regarding the review of the financial statements which states that 'the financial statements and records of the association of the year ended 30 June 2019 present a true and fair view of the financial position of the U3A Castlemaine Inc'. Trevor Lloyd: I move that the Financial Report for 2019 be adopted Seconded: Janet Cropley Carried</p>
<p>7. Appointment of Reviewer Under the Associations Incorporation Reform Act 2012, as a Tier 1 Association — with annual revenue less than \$250,000 — U3A Castlemaine Inc. is not required to have its accounts audited and can elect to have its accounts reviewed by a suitably qualified person. Trevor Lloyd: I move that Robert Thompson be appointed to review the financial accounts for 2019–20. Seconded: Anne van Gemert Carried</p>

<p>8. Annual Subscription The Chair announced that the Committee of Management recommended that Annual Subscription remain at \$60 per year. Monique Thomson: I move that membership fees remain unchanged for 2019-20. Seconded: Rosalind Gray Carried.</p>
<p>9. Changes to the Constitution Two changes were proposed. Details had been circulated to members along with the notice of meeting. Trevor Lloyd spoke briefly to the changes and answered two minor questions. Trevor Lloyd: I move that the changes proposed be adopted. Seconded: Phil Hopley Carried.</p>
<p>10. Life Membership Each year the Committee of Management considers the award of Life Membership to members who have provided sustained and valuable service to our organisation. John Waldie was presented with Life Membership at the September coffee morning as he could not attend the AGM. The Committee made a further award of Life Membership to Win Jodell.</p>
<p>11. Thank you to retiring Committee members The Chair thanked Russell Annear, John Waldie, Elizabeth Brown, Moira Kean and Jeanette Johnson for their service to U3A Castlemaine with a small gift in appreciation.</p>
<p>12. Election of Office Bearers The Chair announced one nomination for President: Trevor Lloyd. Elected. Phil Fletcher vacated the Chair in favour of Trevor Lloyd The Chair announced: No nominations for Vice President. No nominations from the floor. One nomination for Secretary: Terry Murphy. Elected. One nomination for Treasurer: Richard Grant. Elected. Six nominations for up to seven general committee members: Keith Neaves, Jill Loorham, Jo Thompson, Monique Thomson, Janet Cropley and Phil Hopley. Elected</p>
<p>13. Meeting closed The Chair declared the meeting closed at 10.36am.</p>